

# Portfolio Holder (Children, Young People & Families) and Portfolio Holder (Customers, Workforce and Partnership) Decision Making Session

## Agenda

Friday 25 June 2010

A Portfolio Holder (Children, Young People and Families) and Portfolio Holder (Customers, Workforce and Partnerships) Decision Making Session will be held at **Shire Hall, Warwick** on **Friday 25 June 2010 at 12.02 pm** or on the rising of the Portfolio Holder (Adult Social Care) Decision Making Session, whichever is later.

The agenda will be:

### 1. General

#### (1) Members' Disclosures of Personal and Prejudicial Interests.

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.

#### (2) Minutes of the meeting held on 30 April 2010

### 2. Instrument of Government for the new Community Primary School in Atherstone opening in September 2010.

Report of the Strategic Director of Customers, Workforce and Governance and Strategic Director of Children, Young People and Families enclosed.

### 3. Any Other Urgent Business

**JIM GRAHAM**  
Chief Executive  
Warwickshire County Council  
June 2010

Cabinet Portfolio Holder for Children, Young People and Families: Councillor Heather Timms [cllrtimms@warwickshire.gov.uk](mailto:cllrtimms@warwickshire.gov.uk)

Cabinet Portfolio Holder for Customers, Workforce & Partnerships: Councillor Colin Hayfield [cllrcolinhayfield@warwickshire.gov.uk](mailto:cllrcolinhayfield@warwickshire.gov.uk)

The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)

General Enquiries: Please contact Janet Purcell, Executive & Member Support Manager  
Tel 01926 413716 or email: [janetpurcell@warwickshire.gov.uk](mailto:janetpurcell@warwickshire.gov.uk)

The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)

**Minutes of Portfolio Holder Customers, Workforce and Partnerships and  
Portfolio Holder Children Young People and Families Decision Making Session  
held on 30 April 2010**

**Present:**

Councillor Heather Timms (Cabinet Portfolio Holder for Customers Workforce and Partnerships):

Councillor Izzi Seccombe (Cabinet Portfolio Holder for Children Young People and Families)

Other Councillors: Martin Heatley, Alan Cockburn.

Jane Pollard (Democratic Services Manager)

**1. General**

**(1) Members Declarations of Personal and Prejudicial Interests**

None.

**(2) Minutes of meeting 18<sup>th</sup> September 2009**

These were approved as a correct record

**2. Establishment of Shadow Governing Body for Quinton Primary School**

Councillor Izzi Seccombe and Councillor Heather Timms considered a report prepared by the Strategic Directors of Children Young People and Families and Customers, Workforce & Governance setting out the proposed arrangements for the establishment of a shadow Governing Body for Quinton Primary School.

It was noted that the success of the Interim Executive Board means that the Authority can now seek to restore normal school governance arrangements. Current expectations are that it will be possible to disband the IEB from 31 December 2010. To enable this to happen, a shadow Governing Body will need to be established to work alongside the IEB. It would then take over from the IEB from 1 January 2011.

**Resolved**

That the arrangements described in the report for the establishment of a shadow Governing Body for Quinton Primary School are approved.

**3. Any other items**

There were no other urgent items of business.

The session concluded at 12.06

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Portfolio Holders

**AGENDA MANAGEMENT SHEET**

**Name of Decision-Maker** Portfolio Holders (Customers, Workforce & Partnerships and Children, Young People & Families) Decision Making Session

**Date of Meeting** 25 June 2010

**Report Title** Instrument of Government for the new Community Primary School in Atherstone opening in September 2010

**Summary** Approval of the draft Instrument of Government for the new Community Primary School in Atherstone, to be known as Outwoods Primary School, opening in September 2010.

**For further information please contact:** Mary Aitken  
School Governance Support Officer  
Tel: 01926 742255  
[maryaitken@warwickshire.gov.uk](mailto:maryaitken@warwickshire.gov.uk)

**Would the recommended decision be contrary to the Budget and Policy Framework? [please identify relevant plan/budget provision]** No

**Background papers**

**CONSULTATION ALREADY UNDERTAKEN:**

Details to be specified

Other Committees  .....

Local Member(s)  Cllr Carol Fox (Hartshill Division)

Other Elected Members  CYP&F O&S Chair and Vice-Chair for information:  
Cllr John Ross  
Cllr Carolyn Robbins

CYP&F O&S Spokespersons for information:

Cllr Peter Balaam  
Cllr Tim Naylor  
Cllr Carolyn Robbins

- Cabinet Member  Cllr Heather Timms (Decision Maker)  
Cllr Colin Hayfield (Decision Maker)
- Other Cabinet Members consulted  .....
- Chief Executive  .....
- Legal  Fay Ford *“overall this draft instrument complies with all applicable statutory provisions”*
- Finance  David Clarke, Strategic Director – Resources Directorate  
Chris Kaye, Manager of Resources, CWG Directorate
- Other Strategic Directors
- District Councils  .....
- Health Authority  .....
- Police  .....
- Other Bodies/Individuals  Jane Pollard

**FINAL DECISION** **YES**

**SUGGESTED NEXT STEPS:**

Details to be specified

- Further consideration by this Committee  .....
- To Council  .....
- To Cabinet  .....
- To an O & S Committee  .....
- To an Area Committee  .....
- Further Consultation  .....

**Portfolio Holders (Customers, Workforce & Partnerships  
and Children, Young People & Families)  
Decision Making Session – 25 June 2010**

**Instrument of Government for the  
new Community Primary School in Atherstone  
opening in September 2010**

**Report of the Strategic Directors for Customers, Workforce  
& Governance and Children,  
Young People and Families**

**Recommendation:**

That the Portfolio Holders approve the draft Instrument of Government for the new Community Primary School in Atherstone, to be known as Outwoods Primary School, opening in September 2010, attached as Appendix A to this report.

**1. Introduction**

- 1.1 The School Governance (New Schools) (England) Regulations 2007 require the Local Authority to ensure that an Instrument of Government has been made for a new school in accordance with regulations 29 to 31 of The School Governance (Constitution) (England) Regulations 2007 before the school opening date.
- 1.2 After consultation with the temporary governing body for the new Community Primary School in Atherstone opening in September 2010, a draft Instrument of Government for the new school, which will be known as Outwoods Primary School, has been prepared in accordance with the above regulations.
- 1.3 The name of 'Outwoods' has been chosen by the temporary governing body, parents and staff. The rationale behind their choice is that the rising ground to the west of the school, which used to be part of the Forest of Arden, has been known for many years to Atherstone residents as 'The Outwoods'. A governor who is a member of the local history society is producing a school booklet to record the historical background of the new school name.

1.4 The Portfolio Holders are requested to approve this draft Instrument and a copy is attached at **Appendix A** for information.

DAVID CARTER  
Strategic Director for Customers,  
Workforce and Governance

MARION DAVIS  
Strategic Director for Children,  
Young People and Families

Saltisford Office Park  
Ansell Way  
Warwick

Shire Hall  
Warwick

11 June 2010



**INSTRUMENT OF GOVERNMENT :**  
**COMMUNITY AND COMMUNITY SPECIAL SCHOOLS**

1. The name of the school is **Outwoods Primary School**.
2. The school is a Community school.
3. The name of the governing body is The Governing Body of Outwoods Primary School.
4. The governing body shall consist of :
  - 5 Parent governors**
  - 3 LA governors**
  - 3 Staff governors (including the Headteacher)**
  - 3 Community governors**
5. The total number of governors will be **14**.
6. This Instrument comes into effect on 1<sup>st</sup> September 2010.
7. This Instrument was made by order of Warwickshire Local Authority on 25th June 2010.